



TRADE IN ENDANGERED SPECIES ACT 1989

Application for a permit to export, re-export, import, or introduce specimens of animals or plants or derivatives thereof, subject to the Act.

IMPORTANT NOTES:

- Incomplete applications will result in delays in processing. If you need help completing this
 application, please phone, fax or email the Department of Conservation at the numbers shown
 below.
- Print the information clearly. Illegible applications may cause delays.
- The Trade In Endangered Species (TIES) Act provides penalties for knowingly making false or misleading statements in this application.
- Many transactions relating to wildlife and wildlife products may require clearance from the Ministry of Agriculture and Forestry (MAF). Please contact MAF for information on export and quarantine controls
- Many transactions relating to wildlife and wildlife products may also require clearance under other DOC-administered Acts (e.g. the Wildlife Act). Please contact your local DOC Conservancy Office for more information.
- In all cases, original documents must accompany export of the specimens.
- Please allow up to 20 working days for applications to be processed after receipt.
- FOR DETAILED INSTRUCTIONS ON HOW TO FILL OUT THE APPLICATION, SEE PAGE 6.

FEES PAYABLE:

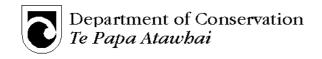
CHECKLICE.

 Please make cheques payable to the 'Department of Conservation'. Permits will not be issued without payment being received.

СП	ECKLIST.
Per	mit to Import
	Completed application
	Application has been certified by a person authorised to take a statutory declaration (e.g. Justice
	of the Peace, Notary Public, etc.).
	Fee
_	
Per	mit to Export or Re-export
	Completed application
	Application has been certified by a person authorised to take a statutory declaration (e.g. Justice
	of the Peace, Notary Public, etc.).
П	For re-exports, proof of legal import into New Zealand and/or legal export from country of origin.
	If the species is in Appendix I of CITES, proof that an Import Permit has been obtained from the
	destination country is also required.
	Fee
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Per	mit to Export (Pre-Convention certificate)
	. ,
	·
	Application has been certified by a person authorised to take a statutory declaration (e.g. Justice
$\overline{}$	of the Peace, Notary Public, etc.).
Ш	Evidence of the age of the specimen (e.g. copies of receipts, family wills, authentication by
_	antiques dealer, sworn affidavit, etc.) – please contact your local CITES officer for more details.
	Fee

CONTACTS:

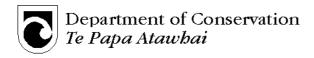
Auckland	Wellington	Christchurch	DoC Head Office
CITES Officer	CITES Officer	CITES Officer	CITES Officer
Auckland Conservancy Office	Poneke Area Office	Canterbury Conservancy Office	National Technical Services Unit
Private Bag 68908	PO Box 5086	Private Bag 4715	PO Box 10420
Newton, Auckland	Wellington	Christchurch	Wellington
Phone: 09 307 9279	Phone: 04 472 5821	Phone: 03 379 9758	Phone: 04 471 0726
Fax: 09 307 4844	Fax: 04 499 0077	Fax: 03 365 1388	Fax: 04 381 3057
Email: cites@doc.govt.nz			





Section A – Application type:

☐ IMPORT ☐ EXPORT ☐ RE-EXPORT			□ No	ion specimen?Date acquired	
Section B - Name and addre	ss:				
Exporter or Re-exporter			Importer		
First name Last name			First name	Last name	
Organisation (if applicable)			Organisation (if applicable)		
Postal address			Postal address		
Country Street address			Country Street address		
Country			Country		
Telephone number			Telephone number		
Fax number			Fax number		
Email address			Email address		
Section C – Purpose of trade:					
☐ Commercial		T P	☐ Zoo Z		
Personal			Botanical gard	den	G
☐ Scientific			☐ Circus or trave	elling exhibition	Q
☐ Hunting trophy			☐ Biomedical research		M
☐ Educational			Law enforcement L		L
☐ Breeding in captivity or artificial propagation			Reintroduction the wild	uction or introduction into N	
Section D – Shipment details					
How will shipment be sent? Air Sea Post Date of proportion of propor		/ . ye	ort of entry or exit (city) Other consignment details (number of containers, packing marks, name of airline, etc.)		
Accompanied baggage	Overseas port		entry or exit (city)	_	

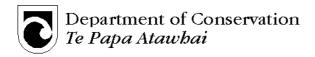




Section E – Specimen details:

Scientific name of species	Quantity/unit/weigh	t
Common name of species	CITES Appendix	Source
Description of specimen	Fill in if re-exporting	•
Live animal: male female	Country of origin	
☐ wild-caught ☐ captive-bred ☐ unknown	Country of origin	
Animal part:	Permit/certificate nu	ımber
Animal product:		
	Issuing authority	
☐ Live plant		
Plant part:	Date of issue	
Plant product:		
U Other information:		
Scientific name of species	Quantity/unit/weigh	•
Scientific fiame of species	Quantity/unit/weigh	
Common name of species	CITES Appendix	Source
4		
Description of specimen	Fill in if re-exporting	J
Live animal: \square male \square fem <u>al</u> e	Country of origin	
\Box wild-caught \Box captive-bred \Box unknown		
Animal part:	Permit/certificate nu	ımber
☐ Animal product:		
Ditting related	Issuing authority	
Live plant	Date of issue	
☐ Plant part:	Date of Issue	
☐ Plant product:		
Other information:		
Scientific name of species	Quantity/unit/weigh	t
Common name of species	CITES Appendix	Source
Description of specimen	Fill in if re-exporting	l
Live animal: ☐ male ☐ female ☐ wild-caught ☐ captive-bred ☐ unknown	Country of origin	
Animal part:	Permit/certificate nu	ımber
Animal part:	r emiliocertificate fit	iiiibei
	Issuing authority	
☐ Live plant		
Plant part:	Date of issue	
Plant product:		
Other information:		
U Other information:		

If space is insufficient, please use an attachment in the same format.





SECTION F – Origin and legality

Table 1

Wild-caught				
Location of capture/removal	Date of capture/removal			

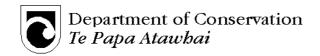
Table 2

Captive-bred				
Specimen (name and ID number)	Date of birth	Date acquired	Information about parentage (origin of breeding pair, etc.)	Contact information for supplier/captive-breeding establishment

Table 3

Unknown				
Acquisition date	Context of acquisition (purchase, gift received, etc.)	Country of acquisition		

If space is insufficient, please use an attachment in the same format.





SECTION G – Declaration:

I hereby apply for the permit indicated above. I declare that:

- the particulars provided by me in this application are true and correct in every detail; and
- in the case of **live animals**, that they will be prepared and shipped in accordance with the current edition of the *International Air Transport Association Live Animals Regulations*; and
- in the case where the specimen is for personal use, it will not be used for commercial purposes, including sale, lease, hire or exchange and shall remain as my personal property.

Name of applicant:	
Signature of applicant:	
	on behalf of an incorporated company or other ne capacity in which he/she is making the application (e.g
	oplication for a permit under the Trade In Endangered ake this solemn declaration conscientiously believing the nd Declarations Act 1957.
I make this application in my capacity as:	Of (name of company or other incorporated body):
Declared at:	Date:
A Justice of the Peace or Solicitor of the High declaration):	Court (or other person authorised to take a statutory
Name of Justice of the Peace or Solicitor:	
Name of Sustice of the Feace of Solicitor.	
Authorising signature or stamp:	
Certified at:	Date:



INSTRUCTIONS

Section A - Application type

- 1. Check whether the application is for a Permit to Import, Export or Re-export.
- 2. Indicate whether the specimen is considered "pre-Convention". Pre-Convention specimens are those that were acquired before the species was included on CITES. Please contact your local DOC CITES Officer for more information.

Section B - Name and address

- 1. Please fill in as much detail as possible for both the exporter/re-exporter and importer fields.
- 2. For Permits to Import, the "Exporter" is an overseas name and address, and the "Importer" is a New Zealand name and address. For Permits to Export or Re-export, the "Exporter or Re-exporter" is a New Zealand name and address, and the "Importer" is an overseas name and address.

Section C - Purpose of trade

1. Please indicate the purpose of trade. If you have any questions about this, please contact your local DOC CITES Officer.

Section D - Shipment details

1. Please provide as much detail of the consignment as possible.

Section E - Specimen details

- 1. PLEASE FILL IN ONE TABLE FOR EACH SPECIMEN.
- 2. Scientific name: Please use the Latin name, i.e. genus and species nomenclature.
- Common name: As known in New Zealand or the country of export.
 Description of specimen: Please provide as much detail as possible. For live specimens, please fill in Section F as well. Other information may include: export quota numbers, hunting permit numbers, band number, scientific transfer exemption label number, etc.
- 5. Quantity/unit/weight: Actual number, weight, or volume.
- 6. CITES Appendix: Appendix I, II or III. Please contact your local DOC CITES Officer if you do not know this information.
- 7. Source:
- W Wild
- R From a ranching operation
- C Animals bred in captivity
- A Plants that are artificially propagated
- U unknown (must be justified)

Please contact your local DOC CITES Officer if you require more information about this section.

- 8. If re-exporting: Complete this section if you intend to re-export specimens that have previously been imported into New Zealand. Please attach proof of legal import (e.g. New Zealand Permit to Import) and/or proof of legal export (e.g. Export permit from country of origin).
- 9. Export of live birds: All applications must show leg band numbers, or where an identity tag implant has been placed, the alpha-numeric code of the implant.

Section F - Origin and legality

- 1. This section is to determine the source of the specimen, with as much detail as possible.
- 2. Fill in Table 1 if the specimen came from the wild. If the specimen is a hunting trophy, attach any relevant information, such as hunting permit, etc.
- 3. Fill in Table 2 if the specimen comes from captive breeding.
- 4. Fill in Table 3 if the origin of the specimen is unknown.

Section G - Declaration

- 1. Fill in your name, sign and date the declaration in the sections: "Name of applicant", "Signature of applicant", "Declared at", and "Date".
- 2. If a broker or other agent is submitting the application on behalf of another party, they should fill in the sections: "Name of applicant", "Signature of applicant", "I make this application in my capacity as", "Of (name of company or other incorporated body)", "Declared at", and "Date".
- All forms need to be certified by a person authorised to take a statutory declaration.

NOTE REGARDING EXPORT PERMITS: Please note that the Permit to Export must be validated upon departure from New Zealand. Therefore, you must ensure that a New Zealand Customs Service official signs, dates, and stamps the very bottom portion of the Permit. If this part of the Permit is not validated, your specimen(s) may be confiscated upon entry into the destination country. If the Permit is not validated and your specimen(s) are confiscated, the Department of Conservation has no recourse to secure the release of the specimen(s).